

Docply — AI Act Compliance Suite

F11-11

EU Declaration of Conformity

Template — used by F11-01 (Conformity Assessment) — implements Art. 47 + Annex V AI Act

Version 1.0

Issued on *[Insert date]*

Aligned with Regulation (EU) 2024/1689 (EU AI Act) and ISO/IEC 42001:2023

Document control

Document code	F11-11	Document title	EU Declaration of Conformity
Version	1.0	Date	<i>[Insert date]</i>
Document owner	<i>[AI Compliance Officer]</i>	Approved by	<i>[Senior management]</i>
Classification	Internal	Status	<i>[Draft / Approved / Issued]</i>

Revision history

Version	Date	Author	Description of changes
1.0	<i>[Date]</i>	<i>[Author]</i>	Initial issue
<i>[v]</i>	<i>[Date]</i>	<i>[Author]</i>	<i>[Describe changes]</i>

Instructions for use

This template implements Art. 47 of the AI Act and the content requirements set out in Annex V of the Regulation. The provider of a high-risk AI system shall draw up a written EU declaration of conformity for each AI system before the system is placed on the market or put into service, and keep it for 10 years (Art. 47(2)).

- Issue and sign one declaration per high-risk AI system. Keep it at the disposal of national competent authorities.
- Update the declaration whenever a substantial modification triggers a new conformity assessment.
- This is a regulated form: keep wording aligned with Annex V requirements; do not alter section structure.

Declaration

This EU Declaration of Conformity is issued under the sole responsibility of the provider identified below.

1. AI system identification (Annex V(1))

Field	Value
Name of the AI system	<i>[Name]</i>
Type or generic identifier	<i>[Type / family identifier]</i>
Version	<i>[Version]</i>
Trade name(s) (if applicable)	<i>[Trade name]</i>
Additional unambiguous reference	<i>[Unique identifier — internal or commercial]</i>

2. Provider details (Annex V(2))

Field	Value
Provider name	<i>[Legal name]</i>
Provider address	<i>[Registered address]</i>
Contact details	<i>[Email + phone]</i>
Authorised representative (if applicable)	<i>[Name + address + contact]</i>

3. Statement of conformity (Annex V(3))

The provider declares, under sole responsibility, that the high-risk AI system identified above is in conformity with the requirements of Regulation (EU) 2024/1689 (AI Act), in particular Chapter III, Section 2 (Articles 8 to 15), and with the other applicable Union harmonisation legislation listed below.

4. AI system identifiers (Annex V(4))

Where the AI system involves the processing of personal data:

Field	Value
Compliance with GDPR (Reg. 2016/679)	<i>[Statement and reference]</i>
Compliance with Reg. (EU) 2018/1725 (where applicable)	<i>[Statement]</i>
Compliance with Dir. (EU) 2016/680 (where applicable)	<i>[Statement]</i>

5. Reference to harmonised standards (Annex V(5))

Standard / common specification	Title	Version / date
<i>[EN ISO/IEC ...]</i>	<i>[Title]</i>	<i>[Version]</i>
<i>[EN ISO/IEC ...]</i>	<i>[Title]</i>	<i>[Version]</i>
<i>[Common specification ref]</i>	<i>[Title]</i>	<i>[Version]</i>

Where harmonised standards have not been applied or have been applied only in part, describe the solutions adopted to fulfil the requirements:

[Description]

6. Notified Body (Annex V(6))

Where applicable (i.e. where conformity assessment involves a Notified Body), include:

Field	Value
Notified Body name	<i>[Name]</i>
Identification number	<i>[Number]</i>

Field	Value
Description of the conformity assessment performed	<i>[e.g. Annex VII module]</i>
Reference of the certificate(s) issued	<i>[Certificate reference + date]</i>

7. Additional information (Annex V(7))

[Any additional information necessary for full understanding of the system in operation, in particular: intended purpose; persons or groups likely to be affected; level of accuracy and metrics; cybersecurity arrangements; foreseeable misuses; main characteristics of human oversight measures.]

8. Place and date of issue + signature (Annex V(8))

Field	Value
Place of issue	<i>[City, Country]</i>
Date of issue	<i>[YYYY-MM-DD]</i>
Signed for and on behalf of the provider	<i>[Name and function]</i>
Signature	<i>[Signature]</i>

Retention

This declaration shall be kept by the provider for 10 years after the AI system has been placed on the market or put into service, and made available to national competent authorities upon request (Art. 47(2) AI Act). See F08-06.